



Monday, May 17, 2021

1:00-3:00 pm

<https://cccconfer.zoom.us/j/92744158038>

Meeting ID: 927 4415 8038

Steering Committee

Meeting Minutes- APPROVED

	Baldwin Park _X_Veronica Valenzuela		Covina Valley _X_Virginia España	Pomona __Enrique Medina _X_Miguel Hurtado	Consortium _X_Ryan Whetstone _X_Ana Ramos
	Bassett _X_Albert Michel		Hacienda-La Puente _X_Gregory Buckner _X_Micah Goins	Rowland _X_Rocky Bettar	Partners/guests present: _X_Mary Margaret Franco- Tri Community- Cal Learn _X_Matthew Smith –Cal Learns _X_Natalie Camacho- Cal Learns _X_Adder Argueta- Bassett _X_Ryan Maddox - Covina
	Charter Oak _X_Ivan Ayro _X_Michelle Lee		Mt. SAC _X_Madelyn Arballo _X_Tami Pearson		
	<ul style="list-style-type: none"> • Welcomed: 1:00 pm • No Public Comment • Approval of Minutes for 4/19/21 - Motion to approve by Tami Pearson Seconded by Virginia Espana - Unanimously approved. 				
Objectives for the day:					
1. COVID update	<ul style="list-style-type: none"> • Outlook improving for LA County (currently in the least restrictive yellow tier) and the Governor may relax orders on June 15. 				
2. Budget update	<ul style="list-style-type: none"> • Madelyn Arballo shared and discussed the consortium budget. <ul style="list-style-type: none"> - 19-20 carryover will not be spent by June. - 20-21 budget has not been spent. – monies from ROP are also included. - In summer, need to talk to make decision on handling these funds. - We are waiting for final 2021-22 allocation numbers with June budget approval. - We have 6 months to decide how to handle 19-21 funds (end of December) - The consortium budget may have about \$50K - It looks like we will begin spending the 20-21 budget in January. - We will have a much been sense of funds in September. 				
3. Member updates	<p>Members roundtable:</p> <ul style="list-style-type: none"> • Baldwin Park: Veronica Valenzuela - CTE program returned with a slow start. They will be holding a drive-through graduation next week. Registration for their summer session begins June 1. • Bassett: Albert Michel - Graduation will be held on June 11 – The new superintendent will be a keynote speaker along with Ryan Whetstone. Electrician and HVAC programs are doing well and they are seeking to add CNA. They will not be running summer school. • Charter Oak: Ivan Ayro – They are finishing the spring term. They will be returning to some in-person learning for summer, and anticipate a 100% return to campus in the fall. • Covina-Valley: Ryan Maddox shared they are finishing off the spring session. Having the ESL recognition ceremony in May 26. Summer session for ESL, HS program. • Hacienda La Puente: Greg Bucker – They are running a summer session. CTE programs are running hybrid. ESL/Academic programs are still running virtual through the summer. Return to campus is expected for the fall semester. • Mt. SAC School of Continuing Education: Tami Pearson – They are working hard to bring more students back to campus. Short-term vocational programs are running in person. There is strong online attendance at this time for ESL, but especially ABE/ASE programs. Commencement will 				

	<p>be held in person June 11 at the new stadium. Managers are returning back on campus on May 1st and classified staff are coming in June 1st (both with flexibility).</p> <ul style="list-style-type: none"> • Pomona: Miguel Hurtado - Graduation will be on May 26th. The adult has been identified for relocation to the Palomares campus. Originally proposed for 2021-22, the school board decided to postpone for a possible 2022 move. • Rowland: Rocky Bettar - Graduation will be a drive-through by June 8th at 5pm at the Adult school. Summer session will start on Monday. It will be 5 weeks in summer. Fall will be face-to-face and virtual will be an option. They will also also implement “Hyflex” instruction.
4. 2020-21 Q3 Data Review	<ul style="list-style-type: none"> • Ryan shared the 2020-21 Q3 CAEP Table (Q3 YTD Data – July 1, 2020-March 31, 2021) • Total students enrolled in programs 31,096 and total Unduplicated students was 29,146 • He reminded members to ensure capture of outcome data.
5. 3 Year Plan Goal Modification (Approval Vote)	<ul style="list-style-type: none"> • Ryan updated the group on this, reminding all that a subgroup met on 4/14/21, including representatives from BPACE, CVUSD, HLP, Pomona and Rowland. They reviewed and provided input on language to modify the 2019-22 Consortium 3-Year Plan The reason for this was the need to reflect the unprecedented impact of the COVID-19 pandemic on our schools, programs, staff and students. The changes highlight the need for continue trainings, marketing, staff and student support activities, with an equity focus. All agreed the update is good and represents our current state. The new CAEP State Priorities were previewed with this group and there is strong alignment already with these updates. • Ryan requested all members vote to approve this update to the 2019-22 3 Year Plan. • Motion from Tami and second by Veronica. Unanimously approved. • Ryan alerted the group that he will be requesting WIOA CIP Plans to develop an alignment to work on the new CAEP Annual Plan (Due 8/15/21).
6. CAEP Update	<ul style="list-style-type: none"> • LaunchBoard is now populated with 2019-20 Data — https://www.calpassplus.org/Launchboard/Adult-Education-Pipeline.aspx • He requested members and their data people review and share any major discrepancies with Randal Tillery rtiller@wested.org or Blaire Toso btoso@wested.org at WestEd for questions or major data discrepancies • Ryan shared the new CAEP State Priorities that we will be expected to incorporate into our planning process.
7. Consortium MOU update	<ul style="list-style-type: none"> • Ryan thanks members as they are beginning to return board approved Consortium MOUs. He also reminded them to update board-approved representation to the Steering Committee if necessary.
8. Pursuing CDE Carl Perkins Funds for Adult Education	<ul style="list-style-type: none"> • Ryan shared several schools have expressed an interest in forming a consortium to collectively pursue Carl Perkins Career Technical Education funds through CDE. Confirming interest in this process. Suggest as a focus shift for CTE workgroup- include pathway development as part of the process. Hacienda La Puente received direct funds from CDE Perkins. Baldwin Park is part of the San Bernadino consortium. Schools that may be interested in joining or forming a new one are Bassett, Charter Oak, Covina-Valley, and Pomona. The key is having enough students. Ryan will investigate further.
9. Work Groups Update	<ul style="list-style-type: none"> • Review of Q3 – consortium level data and respective program area enrollments. • ESL Group: Beginning discussion on assisting students with advanced education and training from other countries to access comparable levels of education and careers in CA • ABE ASE and DATA Groups: NOTE: please ensure HSD/HSE diploma outcomes are recorded in CASAS TE!! • CTE Group: Shared WDACS WDB related information and Economic reports, note that CDE is also using TE to capture state CTE data. • CASAS TE WIOA Updates – Stress completion of Employment and Earnings survey • Share potential opportunities for adult education alignment/participation– LA County Alternatives to Incarceration, Digital Divide, etc.
10. News and Review – Update	<ul style="list-style-type: none"> • All schools have submitted articles. Layout in progress with News & Review.

<p>11. Event Reports</p>	<p>1. Mt. SAC Adult Education Day, Friday, April 30 (9am-12pm)</p> <ul style="list-style-type: none"> • 11 Mt. SAC Areas Participated / 20 students registered from Bassett, Covina-Valley, Mt. SAC SCE, and Rowland • Students indicated post-secondary goals, Ryan will work to get students connected with appropriate college staff <p>2. Partner Breakfast – Friday, May 7 (8:30 am- 10:00 am)</p> <ul style="list-style-type: none"> • 39 Partners participated / 70 attendees total / attendance shared with CSS Workgroup- • Albert mentioned Kudos.
<p>12. Upcoming Consortium virtual events</p>	<ul style="list-style-type: none"> • Spring Conference (Virtual) – Thursday, May 20 (9 am-12 pm) • Ryan walked them through the schedule and agenda. • Evaluation and Raffle
<p>13. Additional Items</p>	<p>a) EMERGENCY BROADBAND BENEFIT PROGRAM - The Emergency Broadband Benefit is an FCC program to help families and households struggling to afford internet service during the COVID-19 pandemic. It offers qualified households a temporary discount of up to \$50 a month on internet bills. https://getemergencybroadband.org/</p> <ul style="list-style-type: none"> • LA County Digital Divide Update- Ryan was contacted by Maritza Dubie-Urbe, LA CO WDB and connected with Mark Colton to get involved
<p>14. Adjourned</p>	<p>2:05 PM</p> <p>Next Meeting, June 21, 2021 1:00 pm – 3:00 pm</p>